



This form is to be filled in by the person who intends to carry out building work or their agent.
 If the form is unfamiliar please read the notes on overleaf or consult the office indicated above.

1 Applicant's details

Name:

Address:

Post Code:

Tel:

Fax:

E-mail:



CERT: F.S.38992

2 Agent's details (if applicable)

Name:

Address:

Post Code:

Tel:

Fax:

E-mail:



The Government Standard

3 Location of building to which work relates

Address:

Post code:

4 Proposed work

Description:

5 Fees (see Guidance Notes on Fees for information)

Category	Net	VAT	Gross
9			
		Total Fees	

6 Additional information

Whenever possible please enclose sketches indicating the location of **existing** and **proposed** windows, size, opening-lights and whether trickle vents are incorporated.

7 Statement

The proposed installation is in accordance with the requirements of:

L1 Conservation of fuel and power**N1** Glazing protection against impact

and

The installation is no less suitable than the existing windows and doors in relation to regulations:

A1 Structure**B1** Means of escape in case of fire**F1** Means of ventilation**J2** Combustion appliances and fuel storage systems**K2** Protection from falling**M2** Access and facilities for disabled people

This notice is given in relation to the building work as described, is submitted in accordance with Regulation 12(2)(a) and is accompanied by the appropriate fee.

Name:

Signature:

Date:

BUILDING NOTICE REPLACEMENT GLAZING TO DWELLINGS

This notice should be used when replacement windows/doors are being fitted as a single contract, not where the fitting is part of an extension or new dwelling



Guidance Notes

1. These notes are for general guidance only.
2. The applicant is the person on whose behalf the work is being carried out, e.g. the building's owner.
3. One copy of this notice should be completed and submitted to the authority.
4. If replacement windows are to be installed by a person or company certified under an approved scheme (i.e. FENSA or CERTASS registered) no building regulation application is required. For new or larger window openings, however, an application will always be necessary.
5. **Persons carrying out building work must give notice of the commencement of the work at least two days beforehand.**
6. The Building Notice charge is calculated in accordance with current charge regulations and must accompany the application. Guidance Notes on Fees is available on request.
7. Further information and advice concerning the building regulations may be obtained by contacting the local authority Building Control Service (01733) 453422.
8. This Building notice shall cease to have effect from three years after it is given to the local authority unless the work has been commenced before the expiry of that period.
9. A full statement of the regulations may be found in The Building Regulations 2010 [as amended]. Particulars regarding the submission of building notices are contained in Regulation 12 and in respect of charges, in the Building (Local Authority Charges) Regulations 2010. Additional information may be found in the Building Regulations Approved Documents published by The Stationery Office.
10. Persons proposing to carry out building work are reminded that permissions may be required under the Town and Country Planning Acts.

Notes on Regulations

In undertaking the replacement of existing windows no other building regulation must be compromised.

The following requirements *must* be complied with.

Requirement **L1B** – U value

Window, roof window & rooflight U-value = 1.6 W/m², or window energy rating = Band C

Doors with more than 50% of their internal Face are glazed 1.8 W/m² K, or

Other doors 1.8 W/m² K.

Requirement **N1**

Safety glazing must be installed in critical locations i.e. Where glazing occurs in doors within 1500mm above floor level (and in panes of glass within 300mm of door) or elsewhere within 800mm from floor level.

The following requirements *must not* be adversely affected.

Requirement **A1**

The structure of the building must not be impaired. Where no existing lintel is present a new lintel should be inserted unless the new window has a structural frame certified by the manufacturer.

Requirement **B1**

The size of opening lights should not be reduced such that the means of escape is made worse by the introduction of new window units. The opening height above floor level should also be maintained or between 800 – 1100mm.

Requirement **F1**

The size of opening lights should not be reduced such that the ability to rapidly ventilate a room is made worse. Note that trickle vents may be required for background ventilation if contained in the windows to be replaced.

Requirement **J2**

Existing windows sometimes provide a supply of air for fireplaces and the installation of sealed double-glazed units would prevent this. Airbricks or other suitable vents may be required to compensate.

Requirement **K2**

The installation of replacement glazing should not increase the likelihood of a person falling through an opening.

Requirement **M1**

The entrance into the building should be no worse for access by disabled people.

This Notice together should be completed and returned to:

Building Control Stuart House East Wing St John's Street Peterborough PE1 5DD

Tel: (01733) 453422 e-mail: buildingcontrol@peterborough.gov.uk

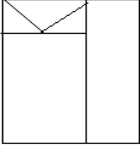
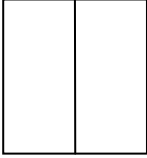
(Preferred methods of payment are Debit Cards, Credit Cards and Cheques made payable to Peterborough City Council)



Peterborough City Council is registered under the Data Protection Act 1998 for the purpose of processing personal data in the performance of its legitimate business. Any information held by the council will be processed in compliance with the eight principles of the Act. Information you have provided may be shared with other public sector organisations for the prevention and detection of fraud. Further information relating to your rights under the Data Protection Act can be sent to you on request.

Please indicate below position and layout of existing windows giving approximate sizes of windows and opening vents and whether trickle vents are incorporated.

Example

Existing Bedroom 1	Proposed Bedroom 1		
<p>1.2</p>  <p>No trickle vents</p>	<p>1.2</p>  <p>8000mm²</p>		