

**PETERBOROUGH CITY COUNCIL  
NATIONAL AND LOCAL REQUIREMENTS FOR MATERIAL TO BE SUBMITTED**

**APPLICATION FOR TREE WORKS: WORKS TO TREES SUBJECT TO A TREE  
PRESERVATION ORDER (TPO) OR PROPOSED WORKS TO TREES IN  
CONSERVATION AREAS**

**Please use the boxes on the left hand side of the page as a check list and tick all the relevant boxes to indicate which plans/documents have been included with your application.**

**A definition of and useful links for each of the following requirements is available on Peterborough City Council's [1App Glossary](#) web page. Please contact Planning Services on (01733) 453410 if you have any queries regarding the need or content of the requirements.**

**NATIONAL REQUIREMENTS**

The following information **must be submitted**:

**For works to trees protected by a Tree Preservation Order**

- Completed standard application form
- Sketch plan showing the location of all trees
- A full and clear specification of the works to be carried out
- A statement of the reasons for the proposed work
- Evidence in support of statement of reasons. In particular, you should provide:
  - report by a tree professional (e.g. arboriculturist or horticultural adviser) if your reasons relate to the health and/or safety of tree(s)
  - report by an engineer or surveyor, together with one from a tree professional (arboriculturist) if you are alleging subsidence damage

**For works to trees in conservation areas**

- A completed standard application form
- A sketch plan showing the precise location of all tree(s)
- A full and clear specification of the works to be carried out

**Whether the trees are protected by a Tree Preservation Order or in a Conservation Area please indicate which of the following types of additional information you are submitting:**

- Photographs
- Report by a tree professional (arboriculturist) or other
- Details of any assistance or advice sought from a Local Planning Authority officer prior to submitting this form