

**RECAP (CAMBRIDGESHIRE & PETERBOROUGH WASTE PARTNERSHIP)
WASTE MANAGEMENT DESIGN GUIDE
DRAFT SUPPLEMENTARY PLANNING DOCUMENT (SPD) – SEPTEMBER 2011**

CONSULTATION STATEMENT

**The Town and Country Planning (Local Development) (England)
Regulations 2004 as amended, (Regulation 17)**

Introduction

Under Regulation 17 of the Town and Country Planning (Local Development) (England) Regulations 2004 as amended it is a requirement to prepare and make available a Consultation Statement setting out:

- The names of any persons whom the authority consulted in connection with the preparation of the SPD;
- How those persons were consulted;
- A summary of the main issues raised in those consultations; and
- How those issues have been addressed in the SPD.

This statement is a record of consultation undertaken during the production stage of the Draft SPD prior to the second round of formal public consultation.

Title of the Draft Supplementary Planning Document

RECAP (Cambridgeshire & Peterborough Waste Partnership) Waste Management Design Guide

Subject Matter and area covered by the Supplementary Planning Document

RECAP Waste Management Design Guide provides further guidance on the implementation of policies CS16 (Household Recycling Centres) and CS28 (Waste Minimisation, Re-Use and Resource Recovery) as set out in the adopted Cambridgeshire and Peterborough Minerals and Waste Core Strategy.

The Design Guide sets out the guidance relating to waste storage, collection and recycling facilities required as part of residential and/or commercial developments as well as the developer contributions to enable the provision of new and/or expanded Bring sites and Household Recycling Centres.

The Guidance covers the administrative areas of Cambridgeshire County Council and Peterborough City Council.

Who did the authorities consult and how they were consulted?

Preparation of 2008 Version of the RECAP Design Guide

In December 2006 the RECAP Partnership agreed to appoint Wisser Environment Ltd to prepare the RECAP Waste Management Design Guide to address the issue of waste management infrastructure in new residential, commercial and mixed developments (including redevelopments).

As part of the preparation of the Guide, in January 2007, the consultants held stakeholder workshops with local authority planning waste operations and urban design officers from Cambridgeshire and Peterborough authorities, surrounding local authorities, the Environment Agency, Cambridgeshire Horizons. They also held a similar event specifically for developers in February 2007.

Draft versions of the Guide were then circulated for comment to stakeholders including local authority planning officers and the consultants who prepared Cambridgeshire Design Guide for Streets and Public Realm. This was done in April 2007, and in September 2007.

A workshop was held in November 2007 with local authority Development Control officers to explain the content of the Guide.

Following completion of the Guide in late 2007, the RECAP Partnership formally published the RECAP Waste Management Design Guide in 2008 with the intention to use it as either as Supplementary Planning Guidance, or for it to be adopted as Council policy / approved guidance. The Guide was subsequently presented to Planning Policy Forum and Chief Planning Officers (both of which are officer groups) on the 7th April and 1st May 2009.

The RECAP Board (consisting of executive members for the partner authorities) took the decision to work towards adopting the RECAP Waste Management Design Guide as a Supplementary Planning Document, This required additional steps to be taken to ensure compliance with the Regulations.

Preparation of the RECAP Waste Management Design Guide (February 2010)

The content of the Design Guide was subsequently reviewed to ensure that it was consistent with the Cambridgeshire and Peterborough Minerals and Waste Core Strategy DPD (Submission). The Design Guide as been subject to a Habitats Regulations Assessment Stage 1 Screening.

The Draft SPD was prepared by Cambridgeshire County Council and Peterborough City Council in partnership with the RECAP Partnership Project Team (representing the RECAP Partnership). Earlier drafts of the SPD were circulated for comments to officers within the Planning Policy and Development Control Teams at Cambridgeshire County Council and Peterborough City Council, as well as members of the RECAP Project Team.

There was also involvement from other services within Cambridgeshire County Council and Peterborough City Council during the preparation of the document, particularly officers from the respective waste management teams.

Meetings were held on 4th August and 6th October 2009 with the RECAP Project Team. A further meeting was held on 8th December 2009 with representatives from the Planning Policy Teams at Cambridgeshire County Council and Peterborough City Council.

Those consulted included:

- Peterborough City Council - Planning Services (Delivery Team) / Legal Services / Waste Management Team
- Cambridgeshire County Council's Legal Team
- Cambridgeshire County Council's Development Control Team
- Natural England (in relation to the preparation of the Habitats Regulations Screening Report)

Main issues raised	How issues were addressed
<p>Peterborough City Council (Planning Policy Team) – suggested amendments to policies of Minerals and Waste Core Strategy for consistency with the way in which developer contributions will be sought as part of the Peterborough City Planning Obligations Implementation Scheme SPD.</p>	<p>The SPD includes amended wording relating to policies CS16 and CS28 which is consistent with that set out in the Cambridgeshire and Peterborough Minerals and Waste Core Strategy (Submission Plan).</p>
<p>Peterborough City Council (Planning Policy Team) – suggested reference to Peterborough Residential Design Guide should be included in the Draft SPD for consistency with the text relating to the Cambridgeshire Design Guide for Streets and Public Realm.</p>	<p>The Draft SPD includes reference to the Peterborough Residential Design Guide and states that it should be considered together with the SPD in the context of residential developments in the Peterborough City administrative area.</p>
<p>Members of Cambridgeshire County Council's Development Control Committee - suggested that the Draft SPD was focused on capacities and storage requirements rather than showing what the facilities should look like and providing examples (illustrations) of how they can be incorporated into new settlements.</p>	<p>The Draft SPD includes reference to the relevant principles set out in the defra document entitled "Designing Waste Facilities: a guide to modern design of waste".</p>
<p>Members of Cambridgeshire County Council's Growth and Environment Policy Development Group – there should be greater focus on examples of best practice.</p>	<p>The Draft SPD includes reference to the relevant principles set out in the defra document entitled "Designing Waste Facilities: a guide to modern design of waste".</p>
<p>Peterborough City Council (Planning Policy Team) - requested that the SPD should include reference to Planning Obligations Implementation Scheme SPD as this would form the basis for the consideration of developer contributions in the Peterborough City area.</p>	<p>The Draft SPD includes references to the Planning Obligations Implementation Scheme SPD in the context of developer contributions which will be sought in the Peterborough City administrative area.</p>

Main issues raised	How issues were addressed
RECAP Project Team – suggested amendment to the Draft SPD to make it clear that external containers for waste are need to be in place in residential properties prior to the commencement of any waste collection service.	The Draft SPD states that external waste containers should be provided by developers in each residential property prior to occupation and the commencement of any waste collection service.
Cambridgeshire County Council (Planning Policy Team) – suggested amendments to the definitions of simple and detailed assessments to make it clear what is the differences in terms of the requirements for developers.	The Draft SPD includes amended definitions for both “simple and “detailed” assessments which form part of the Assessment Criteria.
Natural England – suggested an amendment to the assessment criteria to include reference to the protection of the designated sites of international or national nature conservation importance.	The Draft SPD includes an additional criterion based upon wording suggested by Natural England in the Habitats Regulations Screening Report.
Cambridgeshire County Council (Legal services) and Peterborough City Council (Planning Policy Team) – suggested amendments to the table entitled “Basis for Planning Conditions and Agreement” to clarify the process for seeking developer contributions.	The Draft SPD includes revised wording relating to the Basis for Conditions and Agreements which apply to Bring Sites and Household Recycling Centres.

Consultation on the RECAP Waste Management Design Guide (February 2010)

Formal public consultation on the draft SPD took place between 15 February and 29 March 2010. As part of this consultation on the SPD the Councils received 103 detailed points, made by 12 consultees.

Revisions which were subsequently made to the SPD were prepared by Cambridgeshire County Council and Peterborough City Council in partnership with the RECAP Partnership Project Team (representing the RECAP Partnership).

Further details in relation to the representations received as part of the first round of consultation and the changes which have been made to the SPD are set out in the Statement of Consultation (April 2011).

Preparation of the RECAP Waste Management Design Guide (September 2011)

Following the close of the formal consultation meetings were held on the 13th April and 19th July 2010 with the RECAP Project Team. A further meeting was held on 13th May 2010 with the RECAP Project Team and representatives from the Planning Policy Teams at Cambridgeshire County Council and Peterborough City Council.

Cambridgeshire County Council planning policy officers and members of the RECAP Project Team also had meetings with Cambridge City Council and South Cambridgeshire District Council officers on the 27th May and 9th June 2010 to discuss the representations received from these local authorities.

There was also involvement from officers from Cambridgeshire County Council during the preparation of the revisions to the document following consultation, particularly those in the Waste Management and New Communities services.

Natural England were consulted on the content of the Habitats Regulation Screening Report Addendum report which was prepared to take account of the changes which had been made to the SPD following the first round of public consultation.