

PETERBOROUGH CITY COUNCIL CHILDREN'S SERVICES DEPARTMENT PLAYCENTRE REGISTRATION FORM

Playcentre Attended.....

Child's full name.....

Address.....

.....

Date of Birth Age..... Ethnicity.....

Name of Parent/Guardian/Carer.....

Telephone numbers: Home Work

Emergency

School Attended by Child

IF YOUR CHILD CHANGES SCHOOL OR CONTACT TELEPHONE NUMBERS CHANGE IT IS YOUR RESPONSIBILITY TO INFORM US

Name of Doctors

Address of Doctor

.....Telephone Number

Does your child have any known medical conditions?.....

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Please provide details of any learning difficulties, diet or health issues, allergies, medication, religion, etc' or anything that you feel may effect your child attending/enjoying our playcentre. Please do not hesitate to contact staff; all matters will be treated in the strictest confidence.

BEHAVIOURAL STATEMENT

Our Commitment

- We strive to provide programmes that are stimulating and, whenever possible, match the development age of the child.
- Children will be treated with respect and, whenever possible, not exposed to verbal or physical abuse.
- We welcome parents/carers to the playcentre at any time and would appreciate their input and views.
- We will endeavour to inform parents/carers of any behavioural issues and work together to overcome them.

Your Commitment

- We expect your children to show respect at all times to other children, staff and the equipment they use.
- Physical and/or verbal abuse towards another child or staff members will be addressed immediately and could result in your child being excluded from activities or any further use of the playcentre.

Please take some time to read these points over with your child and ensure that he or she understands what is expected of them.

Child signature

OPEN ACCESS POLICY STATEMENT

The playcentres recognise that children have the right to have access to good quality play and recreational opportunities and are committed to taking positive steps to ensure that this is the case. This playcentre is provided by the Children's Services Department for children primarily 5 to 13 years old. However, 5 year old children not in year one at school are required to be accompanied by a parent or carer whilst attending the playcentre. Qualified play staff organise daily programmes of activities; providing materials and equipment for your child to access.

The playcentre is run on an open access basis, which offers play opportunities in such a way that children can only be supervised whilst on site and participating in the scheme's activities. Children can not be confined to the playcentre or its grounds or prevented from coming or going as they please. We are also not able to escort your children home. There may be occasions where the playcentre must close earlier than advertised or children are asked to leave through bad behaviour. The playcentre staff will make every effort to contact parents/carers to collect children, assuming we have a contact number.

PLEASE REMEMBER THE PLAY OPPORTUNITY IS NOT A CARE SCHEME

OPEN ACCESS - Our service aims to be child centred, friendly, safe and fun so that children can play regardless of race, sex, religion, cultural background, physical and mental abilities. There is no cost for our service except for occasional trips, special projects or holidays.

If your child wants to make use of the facility you will need to sign a registration form, providing some details that might be used in an emergency. You may be asked to provide proof of age such as a birth certificate; all information will be kept in the strictest confidence. This will then allow your child to use the playcentre as much as they like.

CHILDREN 5 TO 7 YEARS - We must emphasise that we are not providing sessional care and we believe that children aged five to seven years are particularly vulnerable because of their young age. We strongly recommend that you take every precaution to ensure their wellbeing before, after and during the session so that there is no danger of them wandering off. 5 year old children not in year one at school are required to be accompanied by a parent or carer whilst attending the playcentre.

UNDER 5'S - We welcome children under the age of five years if they are accompanied at all times by a parent, guardian, carer or a responsible adult over the age of 18 years.

Parents who stay with their children at the playcentre remain responsible for them (whatever their age).

For research and our publicity material would you:

1. Please comment on how you got to know about the Playcentre
2. *Agree / Disagree for the playcentre to use images of my *child/ren in publicity leaflets

I have read and accepted the conditions stated in this form, including the behavioural statement, and I understand the open access policy. I agree for my child to receive any emergency medical treatment or advice, as necessary, during the play session (if the centre staff have concerns about a child's welfare they must report these concerns to the appropriate agency, Children Act 1989.)

The Playcentre is an open access site where precautions are taken to ensure the equipment and activities are safe, but which still carry an element of risk in their use.

Signature of Parent/Guardian/Carer)..... DATE

Print name.....

THANK YOU FOR REGISTERING YOUR CHILD



Peterborough City Council is registered under the Data Protection Act 1998 for the purpose of processing personal data in the performance of its legitimate business. Any information held by the council will be processed in compliance with the eight principles of the Act. Further information relating to your rights under the Data Protection Act can be sent to you on request.