

William Law CEVA Primary School

Peterborough Diocese Board of Education

Admission Policy for the School Year 2010

The Governing Body are the Admission Authority in this Voluntary Aided school and are therefore responsible for all admissions.

The Governing Body will admit up to 81 pupils into the Reception to Year 4 year groups, and up to 90 pupils into Years 5 and 6.

When there are more applications than there are places available, the governors will admit pupils according to the following criteria which are listed in order of priority.

The governors will admit children with a statement of Special Educational Needs which names the school.

Oversubscription criteria

1. 'Looked After Children', that is children in Local Authority care
2. Children on social or medical grounds, where professionals have clearly identified that the school will best meet the needs of the child.
These applications must be accompanied by documentary evidence from appropriate professionals within the Health or Social services.
3. Children who have a sibling attending the school at the time of admission.
(see sibling definition below)
4. Children living within the designated area of the school.
(See designated area below)
5. Children of regular worshipping members of St John's or Emmanuel Church, Werrington.
These applications must be accompanied by form AR/1 available from the school. The completed AR/1 will then be sent to the minister with form AR/2 to confirm church allegiance.
6. Children of regular worshipping members of any Church within Churches Together in England, which includes the Church of England.
These applications must be accompanied by form AR/1 available from the school. The completed AR/1 will then be sent to the minister with form AR/2 to confirm church allegiance.
7. Children whose parents particularly wish for their children to receive an education set within a Church of England school.

Designated Area

Abbotts Grove	Hazel Croft	Sapperton
Ash Park	Kilverstone	Sobrite Way
Barbers Hill	Kingsbridge Court	Somerville
Candidus Court	Livermore Green	Sunnymead
Canonsfield	Merelade Grove	Swallowfield
Cardinals Gate	Monks Grove	Tanglewood
Chatsfield	The Paddocks	Tarrant
Cranemore	Partridge Grove	Temple Grange
David's Close	Pheasant Grove	Wainwright
Derwood Grove	Priors Gate	Woodhall Rise
Gasgoigne	Redbridge	Wycliffe Grove
Greenacres	Rushton Avenue	

Waiting List

If the school has more applications than places available parents may elect to place their child's name on a Waiting List. Pupils will be placed on the Waiting List in strict order according to the oversubscription criteria on the Admissions Policy. If a place becomes available at the school, places will be allocated according to this criteria. The Waiting List will be held from the allocation of places date, until 31st October in the year of admission. Parents must contact the school and request that their child's name is placed on the Waiting List. This can be done by telephone or e-mail : Parents must contact the school within 7 days of the allocation of school places. Parents must contact the school again at the beginning of September if they wish their child to remain on the Waiting List – within 10 school days. Any places which become available at the beginning of September will be allocated after 10 school days.

Right of Appeal

Governors will admit up to the published admission number. For any child subsequently refused a place, parents/legal guardians will have the right to appeal against the decision, to an independent Appeals Panel. Parents wishing to appeal should write to:

The Clerk to the Appeals Panel, Diocesan Board of Education, Bouverie Court
6 The Lakes, Bedford Road, Northampton NN4 7YD

Notes

Tie Breaker

Where there are more applications in any one category, applications will be prioritised on the distance from the child's home to the main entrance of the school. When we measure distance we will measure in a straight line from the centre of the child's home address to the school using the National Ordnance Survey set points via the Local Authority's computerised measuring system.

Residency definition

The child's place of residence is the address of the parent or legal guardian with whom the child spends the majority of time during the school week.

(Parents/legal guardians may be asked to produce evidence of residency/home address at any time during the admissions process)

Definition of siblings

The definition of a brother or sister sometimes referred to as a sibling:

- a brother or sister sharing the same parents
- a half brother or half sister where 2 children share one common parent
- a step-brother or step sister, where two children are related by a parent's marriage
- adopted children

A brother or sister must be living at the same address when the application is made.

November 2008