

COUNCIL TAX PETERBOROUGH



CITY COUNCIL
 STRATEGIC RESOURCES
 LOCAL TAXATION
 TOWN HALL
 PETERBOROUGH
 PE1 1HQ

CHANGE OF ADDRESS FORM

Telephone: 01733 452258

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Name And Address

Property Reference

**PLEASE COMPLETE THIS FORM IF YOU HAVE MOVED FROM, OR ARE MOVING TO, AN ADDRESS IN PETERBOROUGH.
 PLEASE ENSURE THE FORM IS COMPLETED IN FULL AND SIGNED OVERLEAF.**

1. WHAT PROPERTIES ARE INVOLVED IN YOUR MOVE?

(a) Moved From:

	Post Code

(b) Moved To:

	Post Code

Date Moved Out:

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Date Moved In:

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2. WHO LIVES IN THE PROPERTY YOU HAVE MOVED INTO?

Please list below everyone over the age of 16 years old who is living in the property you have moved into.

TITLE	FORENAME(S)	SURNAME(S)	DATE OF BIRTH	** see below

**Please indicate in the box one of the following:

O/JO = Owner/Joint Owner
 T/JT = Tenant/Joint Tenant
 N = Neither of the above

3. HAVE YOU LIVED IN PETERBOROUGH BEFORE?

If you have moved into Peterborough from out of the area, but have previously paid Council Tax in Peterborough, please provide the Peterborough address and your old account number if known.

	Account Number:	
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4. ARE YOU THE OWNER/TENANT OF THE PROPERTY YOU HAVE MOVED INTO?

Please supply details for the property you have moved into. Complete section (a) or (b) below.

(a) IF YOU OWN THE PROPERTY

(b) IF YOU DO NOT OWN THE PROPERTY

Date Of Purchase:

Date Tenancy Started:

Current Address Of Previous Owner (If Known)

Name & Address of Landlord/Managing Agent

5. DID YOU OWN/RENT THE PROPERTY YOU HAVE MOVED FROM?

Please complete either section (a)

OR section(b)

(a) IF YOU OWNED THE PROPERTY

(b) IF YOU RENTED THE PROPERTY

(i) IF YOU HAVE SOLD THE PROPERTY:

Date Of Sale:

Date Tenancy Ended:

Name & Old Address Of New Owner (If Known)

Name & Address of Landlord/Managing Agent

(ii) IF YOU STILL OWN THE PROPERTY:

Has the property been left furnished or unfurnished?

Was the Tenancy furnished or unfurnished?

6. YOU MUST SIGN THE DECLARATION BELOW

I declare that the information given on this form is correct to the best of my knowledge and belief.

SIGNED:

DATE:

PRINT NAME:

PHONE No:

WARNING: If you fail to supply the information or deliberately provide incorrect information, you may be subject to a penalty of £50.00



Data Protection Act: The information provided on this form will be used primarily for Council Tax purposes, but may be used by Peterborough City Council for its other functions as a Local Authority.