

APPLICATION FOR COUNCIL TAX DISCOUNT

NAME AND ADDRESS:

CORPORATE SERVICES
Town Hall
Peterborough
PE1 1HQ

DX 12310 Peterborough 1
Tel.: 01733 563141

PROPERTY REFERENCE: _____

ACCOUNT REFERENCE: _____

SOLE OCCUPANT DISCOUNT

A single person discount will be awarded if you are the sole occupier over the age of 18. If you have a partner or other person who normally lives with you and they are living away or are temporarily absent you will not be entitled to a Sole Occupant Discount.

As the only occupier of the property, I hereby apply for a Sole Occupant Discount with effect from: _____ (date)

STATUS DISREGARD/EXEMPTION

If you, or anyone who lives with you falls under the disregarded people listed below, then these people will be disregarded for Council Tax purposes. A discount will apply if after disregarding these persons there are less than two adults remaining.

Additional forms may need to be completed to verify the discount or exemption. These will either have been enclosed or will be issued when this completed form is returned.

I wish to apply for a Status Disregard/Exemption Discount with effect from: _____ (date)

If you are at all unsure of your eligibility please contact the Council BEFORE signing the declaration on the next page. If you have any questions or need help with this form, please contact the Council Tax office on 01733 452258 or visit the Local Taxation and Benefits enquiry counter at the Town Hall.

Please ensure that this form is completed in full and that the declaration is signed.

Following completion
please return the form to:

Peterborough City Council
Local Taxation and Benefits Division
Town Hall
Peterborough
PE1 1HQ

ALL RESIDENTS OF THE PROPERTY

Please provide the full name of all persons over 18 years old who either reside in; or regard the property stated as their main residence. PLEASE INCLUDE YOURSELF FIRST.

FULL NAME	OWNER/ TENANT	DATE MOVED IN/BECAME 18 YRS	RELATIONSHIP TO YOU E.g. partner, lodger, child

ALL RESIDENTS OF THE PROPERTY

Please provide the full names of anybody who lives in the property and who will become 18 years old in the next 12 months:

FULL NAME	DATE OF BIRTH

DISREGARDED PEOPLE

Do any of the persons listed above fall into the following categories?

Students
Student Nurses
YTS Trainees
Visiting Forces
Apprentices
People over 18 years old in respect of whom Child Benefit is payable
18 and 19 year olds on further education courses

School Leavers
Project 2000 Nurses
Persons in Detention
Care Workers
Hospital Patients

Severely Mentally Impaired People
Foreign Language Assistants
Patients in Care Homes
Residents of Certain Hostels
Members of Religious Communities

If so please supply these persons full names and the category they are in. If any further information is required for the disregarded categories we will contact you separately.

FULL NAME	CATEGORY (Please supply any supporting proof you can.)

DECLARATION

I DECLARE THE INFORMATION GIVEN ON THIS FORM IS CORRECT TO THE BEST OF MY KNOWLEDGE AND I ALSO UNDERSTAND THAT I MUST INFORM THE COUNCIL TAX OFFICE IMMEDIATELY SHOULD CIRCUMSTANCES ALTER THAT MAY AFFECT MY ENTITLEMENT TO DISCOUNT.

SIGNED: _____ PRINT NAME: _____

DATE: _____ TELEPHONE NO.: _____

WARNING: Failure to notify Peterborough City Council of any information affecting your right to a discount may result in the imposition of a fine.

Knowingly supplying false information in order to obtain a discount is a criminal offence which could result in imprisonment.