

Deacon's School Archive

Detailed List

Sub-collection: Parent Teacher Association
Reference codes: PAS/DEA/6
Dates: 7 Dec 1949-16 May 2000
Size of collection: 9 files, 3 volumes and 2 items

Series: Parent Teacher Association Minutes
Reference codes: PAS/DEA/6/1
Dates: 7 Dec 1949-16 May 2000
Size of series: 9 files, 2 volumes and 2 items
Scope and content: Minutes of meetings held by the Parent Teacher Association. The minutes for early meetings are held in minute books, later minutes are loose pages which have been arranged according to the school year rather than by calendar year.

Contains the following:

Item: *Deacon's School Parent Teacher Association Minute Book*
Reference codes: PAS/DEA/6/1/1
Dates: 7 Dec 1949-1 Feb 1956
Size: 1 volume
Scope and content: The minute book contains some loose inserts.
Condition: The spine is weak.

Item: *Deacon's School, Peterborough. Parent Teacher Association Minute Book*
Reference codes: PAS/DEA/6/1/2
Dates: 8 Jun 1956-11 Oct 1963
Size: 1 volume
Scope and content: The minute book contains some loose inserts.

Item: *Minutes of the Parent Teacher Association Meeting*
Reference codes: PAS/DEA/6/1/3
Dates: 7 May 1991
Size: 1 item

Item: *Minutes of Parent Teacher Association Meetings*
Reference codes: PAS/DEA/6/1/4
Dates: 8 Oct 1991-31 Jul 1992
Size: 1 file
Scope and content: Also includes a statement of receipts and expenditure and details of the constitution of the Parent Teacher Association.

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Sub-collection: Parent Teacher Association
Series: Parent Teacher Association Minutes

Item: *Minutes of Parent Teacher Association Meetings*
Reference codes: PAS/DEA/6/1/5
Dates: 15 Sep 1992-15 Jun 1993
Size: 1 file
Scope and content: Also includes details of the Parent Teacher Association.

Item: *Minutes of Parent Teacher Association Meetings*
Reference codes: PAS/DEA/6/1/6
Dates: 14 Sep 1993-14 Jun 1994
Size: 1 file

Item: *Minutes of Parent Teacher Association Meetings*
Reference codes: PAS/DEA/6/1/7
Dates: 14 Sep 1994-22 Jun 1995
Size: 1 file
Scope and content: Also includes a copy of Parent Teacher Association News and Events.

Item: *Minutes of Parent Teacher Association Meetings*
Reference codes: PAS/DEA/6/1/8
Dates: 12 Sep 1995-11 Jun 1996
Size: 1 file

Item: *Minutes of Parent Teacher Association Meetings*
Reference codes: PAS/DEA/6/1/9
Dates: 10 Sep 1996-10 Jul 1997
Size: 1 file

Item: *Minutes of Parent Teacher Association Meetings*
Reference codes: PAS/DEA/6/1/10
Dates: 11 Sep 1997-14 Jul 1998
Size: 1 file
Scope and content: Also includes some correspondence.

Item: *Minutes of Parent Teacher Association Meetings*
Reference codes: PAS/DEA/6/1/11
Dates: 14 Sep 1998-8 Jun 1999
Size: 1 file

Item: *Minutes of Parent Teacher Association Meetings*
Reference codes: PAS/DEA/6/1/12
Dates: 15 Nov 1999-16 May 2000
Size: 1 file

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Sub-collection: Parent Teacher Association
Series: Parent Teacher Association Minutes

Item: *Deacon's School Parent Teacher Association Minutes
Distribution List*

Reference codes: PAS/DEA/6/1/13

Dates: nd

Size: 1 item

Series: Parent Teacher Association Accounts

Reference codes: PAS/DEA/6/2

Dates: 1955-1993

Size of series: 1 volume

Contains the following:

Item: *Deacon's School, Peterborough Parent-Teacher Association*

Reference codes: PAS/DEA/6/2/1

Dates: 1955-1993 (no accounts for 1962-1986)

Size: 1 volume

Scope and content: Account book. Also contains 5 loose pages at the back.

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Detailed List

Sub-collection: Administration

Reference codes: PAS/DEA/7

Dates: 1877-2006

Size of collection: 14 files, 14 envelopes, 7 volumes, 53 items and 1 bundle

Series: Finance and Accounts

Reference codes: PAS/DEA/7/1

Dates: 1877-1995

Size of series: 2 files, 4 envelopes, 3 volumes and 2 items

Scope and content: This series contains material that gives information about the various types of income and expenditure relating to Deacon's School.

General note: Financial records relating to the Buildings Fund can be found within this Sub-collection under the Series 'Buildings and Land' - PAS/DEA/7/3/2-PAS/DEA/7/3/8.

Contains the following:

Item: Account Book

Reference codes: PAS/DEA/7/1/1

Dates: 1877-1919

Size: 1 volume

Condition: Cover is worn around the edges and at the top and bottom of spine. A couple of pages have come loose from the binding.

Item: Account Book

Reference codes: PAS/DEA/7/1/2

Dates: 1942-1951

Size: 1 volume

File: Statements of Accounts

Reference codes: PAS/DEA/7/1/3

Dates: 1950-1969 (incomplete)

File: Statements of Accounts

Reference codes: PAS/DEA/7/1/4

Dates: 1971-1995 (incomplete)

File: School Activities Accounts

Reference codes: PAS/DEA/7/1/5

Dates: 1966-1989 (incomplete)

Size: 1 envelope

General note: Some of these are photocopies and are examples only.

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Sub-collection: Administration
Series: Finance and Accounts

File: **Foundation Income and Expenditure Accounts**
Reference codes: PAS/DEA/7/1/6
Dates: 1973 and 1983
Size: 1 envelope

File: **Annual Estimates**
Reference codes: PAS/DEA/7/1/7
Dates: 1956-1969
Size: 1 envelope

Item: **Petty Cash Book**
Reference codes: PAS/DEA/7/1/8
Dates: 1950-1974
Size: 1 volume
Notes on access: ITEM IS TOO FRAGILE TO ALLOW ACCESS.

Item: **Cheque payment to E Hall**
Reference codes: PAS/DEA/7/1/9
Dates: 20 Sep 1954
Scope and content: For the amount of fifty pounds.

Item: **Pass Book for the East Midlands Trustee Savings Bank**
Reference codes: PAS/DEA/7/1/10
Dates: 1953-1959
Scope and content: Written inside book – 'The Governors of Deacon's School Building Fund'

File: **Insurance Policies with Commercial Union Assurance Company Limited and County Fire Office Limited**
Reference codes: PAS/DEA/7/1/11
Dates: 1951
Size: 1 envelope
Scope and content: Fire Policy for the Governors of Deacon's School Games Club
Fire Policy for the Governors of Deacon's School
Property Owners' Liability Policy for the Governors of Deacon's School.
Gives amount insured and premium amounts.

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Detailed List

Sub-collection: Administration

Series: Stock Books

Reference codes: PAS/DEA/7/2

Dates: 1960-1990

Size of series: 4 volumes

Contains the following:

Item: Stock Book

Reference codes: PAS/DEA/7/2/1

Dates: 1960-1966

Size: 1 volume

Scope and content: Furniture and Office. Details of each item of stock arranged alphabetically. Information given includes quantities of each item and the reasons for any changes to the amounts at the end of the year.

Condition: Cover edgings are slightly worn.

Item: Stock Book

Reference codes: PAS/DEA/7/2/2

Dates: 1966-1971

Size: 1 volume

Scope and content: Furniture and Office. Details of each item of stock arranged alphabetically. Information given includes quantities of each item and the reasons for any changes to the amounts at the end of the year.

Condition: Cover edgings are slightly worn.

Item: Stock Book

Reference codes: PAS/DEA/7/2/3

Dates: nd

Size: 1 volume

Scope and content: Deacon's Library. Lists each book alphabetically by author, though this changes to a general listing of no particular arrangement. Publisher and date of publication are included, with the allocated Dewey Decimal Classification number.

Condition: Cover is badly worn.

Item: Stock Book

Reference codes: PAS/DEA/7/2/4

Dates: 1978-1990

Size: 1 volume

Scope and content: Deacon's Library. Lists each book with publisher, date of publication, price and the allocated Dewey Decimal Classification number. Includes a listing of books missing from stock. 2 pages of library procedures have been inserted in the front.

Condition: Cover edgings are worn.

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Detailed List

Sub-collection: Administration

Series: Buildings and Land
Reference codes: PAS/DEA/7/3
Dates: 1883, 1910 and 1950s-1995
Size of series: 5 files, 3 envelopes and 8 items
Scope and content: This series contains conveyance documents, correspondence, accounts and plans relating to the purchase and sale of buildings and land for Deacon's School.

Contains the following:

- Item:** *Indenture 'Conveyance of a piece of land situate on Crown Lane Peterborough as a Site for Deacons School Peterborough'*
Reference codes: PAS/DEA/7/3/1
Dates: 6 Apr 1883
Scope and content: Written on the front of the document – 'The Feoffees of Wortleys Charity Peterborough to The Governors of Deacons School at Peterborough'.
- Item:** *Indenture 'Conveyance of freehold property in Deacon's Street and Wood Street Peterborough'*
Reference codes: PAS/DEA/7/3/1a
Dates: 4 Oct 1910
Scope and content: G C W Fitzwilliam Esq. to the Governors of Deacon's School. Includes a location plan - 'Scale about 33 1/3 feet to 1 inch'.
General note: Removed from display frame.
- File:** *Correspondence and various documentation relating to the purchase of land for Deacon's School, and funding for the new buildings.*
Reference codes: PAS/DEA/7/3/2
Dates: 1950s-1960s and 1990s
Scope and content: Includes plan drawings
Condition: Some of the papers are torn around the edges and badly creased.
- Item:** *Sales Particulars for Deacon's School*
Reference codes: PAS/DEA/7/3/3
Dates: 1959
Scope and content: For Sale by Auction by Arthur E Craig & Co. Ltd on 21 October 1959.

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Detailed List

Sub-collection: Administration
Series: Buildings and Land

File: **Building Fund Accounts**

Reference codes: PAS/DEA/7/3/4

Dates: 1958-1964

Size: 1 envelope

Scope and content: Mainly instalment slips showing payments made to Jellings-Brudenell Ltd. Some correspondence is also included.

File: **Correspondence relating to the Building Fund and other general school matters**

Reference codes: PAS/DEA/7/3/5

Dates: 1956-68

Scope and content: Written on original envelope – 'Proposed New Buildings Plan (File 1)' – although much of the contents appear to be unrelated to this.

Condition: Some of the papers are torn around the edges and badly creased.

File: **Correspondence relating to the costs of the building project and repayment of loans**

Reference codes: PAS/DEA/7/3/6

Dates: 1959-1963

Scope and content: Written on original envelope – 'Deacon's School – New Buildings (File 2)'. Some correspondence also relates to the proposed extension at Peterborough Technical College.

Condition: Some of the papers are torn around the edges and badly creased.

File: **Correspondence relating to the building project and repayment of loans**

Reference codes: PAS/DEA/7/3/7

Dates: 1955-1958 and 1964-1967

Scope and content: Written on original envelope – 'Deacon's School – New Building (File 3) 10/12/63'

File: **Correspondence and documentation relating to contract with Jellings-Brudenell Ltd**

Reference codes: PAS/DEA/7/3/8

Dates: 1959-1964

Scope and content: Written on original envelope – 'Deacon's School – Jellings Brudenell in Liquidation'. Also includes the 'Final Account for New Buildings at Queens Gardens, Peterborough for The Governors of Deacon's School'

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Sub-collection: Administration
Series: Buildings and Land

File: **Letter and plan relating to the erection of a garage on the school site**
Reference codes: PAS/DEA/7/3/9
Dates: 4 Dec 1968
Size: 2 items
Scope and content: Plan shows the area conveyed to the Governors edged in red.

File: **Correspondence and documentation relating to the extension of Deacon's School site**
Reference codes: PAS/DEA/7/3/10
Dates: 1960s-1980s
Size: 1 envelope
Scope and content: Includes some plans.

Item: **Letter 'Sale of land on former showground'**
Reference codes: PAS/DEA/7/3/11
Dates: 15 Apr 1986
Scope and content: Relating to sports pitches and the need for more space.

File: **Correspondence and documentation relating to Deacon's Premises/Assets Boards**
Reference codes: PAS/DEA/7/3/12
Dates: 1990s
Size: 1 envelope
Scope and content: Includes some plans dated 1988, and a Building Condition Report dated 1995.

Item: **'Proposed Capital Grant Bid for 1996/97 Financial Year- New Kitchen & Dining Hall'**
Reference codes: PAS/DEA/7/3/13
Dates: 1995
Scope and content: Includes photographs and plans.

Item: **Page from a document ?produced by M L G Associates Ltd Architects and Quantity Surveyors**
Reference codes: PAS/DEA/7/3/14
Dates: nd
Scope and content: Shows a colour photograph of ?school buildings. Relates to extension to the existing school to provide further classrooms etc.
General note: It is unclear as to what document this page comes from.

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Sub-collection: Administration

Series: Statistics
Reference codes: PAS/DEA/7/4
Dates: 1976-2002 (incomplete)
Size of series: 1 envelope and 1 item

Contains the following:

File: *Yearly Intake Statistics*
Reference codes: PAS/DEA/7/4/1
Dates: 1976-1988
Size: 1 envelope
Scope and content: Gives names of 'feeder schools'.

Item: *Booklet 'Feedback 2002 The Results'*
Reference codes: PAS/DEA/7/4/2
Dates: 2002
Scope and content: Written on the front of the document – 'Questionnaire to Staff'. Lists the questions or statements and gives the results from each department.

Series: Timetables and Calendars
Reference codes: PAS/DEA/7/5
Dates: 1958-2004 (incomplete)
Size of series: 2 envelopes and 1 bundle

Contains the following:

File: *Deacon's School Term Calendars*
Reference codes: PAS/DEA/7/5/1
Dates: Summer 1958-Autumn 2004 (incomplete)
Size: 1 envelope and 1 bundle
Scope and content: Information given includes names of staff and teachers, listing of events for the term, names of Prefects and various sports Captains, House Organisation, and details of Clubs and Societies. Calendars for later years provide slightly less information.

File: *Deacon's School Calendars*
Reference codes: PAS/DEA/7/5/2
Dates: 1991-92 and 1996-97
Size: 1 envelope
Scope and content: Two calendars consisting of an A3 sheet each, showing the full year from the end of the Summer Term.

Deacon's School Archive

Detailed List

Sub-collection: Administration

Series: General Correspondence

Reference codes: PAS/DEA/7/6

Dates: 1921-2006

Size of series: 1 file, 2 envelopes and 3 items

Notes on use: To be used for research purposes only. All data must be appropriately anonymised. Please see Archives Officer for further information.

Contains the following:

File: *Miscellaneous correspondence and documentation*

Reference codes: PAS/DEA/7/6/1

Dates: 1921-2006

Scope and content: *Miscellaneous.*

General note: *References to this file have been noted in other relevant sub-collections.*

Item: *Letter from Mr Upcott-Gill Head Master to Mr Knee*

Reference codes: PAS/DEA/7/6/2

Dates: 31 Oct 1967

Scope and content: *Relating to agenda items for a Governors' Meeting.*

Item: *Letter from Michael 'P' Head Master to Dr Brian Mawhinney M.P.*

Reference codes: PAS/DEA/7/6/3

Dates: 18 Nov 1986

Scope and content: *Relating to the Secretary of State's visit to Peterborough, and raising points of concern to be addressed.*

Item: *Letter from S G Taylor Head Master to Mr Stevenson*

Reference codes: PAS/DEA/7/6/4

Dates: 20 Jul 1989

Scope and content: *Relating to a scholarship application for the Florence Robinson Awards. Includes financial information and personal details.*

Notes on access: *CLOSED UNDER THE DATA PROTECTION ACT.*

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Detailed List

Sub-collection: Administration
Series: General Correspondence

File: **Correspondence relating to proposed technology selective admissions**

Reference codes: PAS/DEA/7/6/5

Dates: 1993-1994

Size: 1 envelope

Scope and content: Letters of response from other schools in Peterborough, on a politically sensitive topic. Includes a copy of an article in the Evening Telegraph of 14 October 1993.

Notes on access: CLOSED UNDER THE DATA PROTECTION ACT.

File: **Correspondence relating to Old Deaconian Dr Herbert Henry Mills**

Reference codes: PAS/DEA/7/6/6

Dates: 1997-1998

Size: 1 envelope

Scope and content: Requesting loan of portrait for an exhibition. Includes a copy of Hermia Mill's will. For details of the portrait see – PAS/DEA/17/24.

Series: Information for Parents

Reference codes: PAS/DEA/7/7

Dates: 1989-2003

Size of series: 6 items and 1 envelope

Contains the following:

Item: **Booklet '4th Year Options'**

Reference codes: PAS/DEA/7/7/1

Dates: 1989

Scope and content: Gives course outlines for each subject within the Curriculum and explains the examination structure and career openings available.

Item: **Booklet 'Information to Parents'**

Reference codes: PAS/DEA/7/7/2

Dates: 1996-97

Scope and content: Information booklet for new pupils. It includes details of how the day is timetabled, uniform requirements and homework procedures.

Deacon's School Archive

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Sub-collection: Administration
Series: Information for Parents

File: **Headteacher's Correspondence**
Reference codes: PAS/DEA/7/7/3
Dates: 1997-2003
Size: 1 envelope
Scope and content: Letters sent out for the start of term and also at the end of term. They provide general information with regards to the rules and policies of the school, and also celebrate various successes that have happened during the year.

Item: **Booklet 'Deacon's School New Arrivals'**
Reference codes: PAS/DEA/7/7/4
Dates: nd
Scope and content: Information booklet for new pupils. It provides details of all the different procedures, such as break and lunch times, homework, and school rules.

Item: **'Deacon's School Profile Report'**
Reference codes: PAS/DEA/7/7/5
Dates: nd
Scope and content: To enable parents to see how their child is progressing in each subject. Each profile report will contain comments written by the teacher and child.

Item: **Leaflet 'Ten reasons for choosing Deacon's School'**
Reference codes: PAS/DEA/7/7/6
Dates: nd

Item: **Leaflet 'Standards Quality Achievement'**
Reference codes: PAS/DEA/7/7/7
Dates: nd
Scope and content: Information about the Technology Admissions opportunity.

Deacon's School Archive

Detailed List

Sub-collection: Administration

Series: Publicity and Prospectuses

Reference codes: PAS/DEA/7/8

Dates: 1982-2003 (incomplete)

Size of series: 14 items

Contains the following:

Item: **School Prospectus**

Reference codes: PAS/DEA/7/8/1

Dates: 1982

Scope and content: Information about the school including its history, examination results and the Curriculum. Includes photographs.

Item: **School Prospectus**

Reference codes: PAS/DEA/7/8/2

Dates: 1988

Scope and content: Information about the school including its history, examination results and the Curriculum.

Item: **School Prospectus**

Reference codes: PAS/DEA/7/8/3

Dates: 1993

Scope and content: Information about the school including its history, examination results and the Curriculum. Includes photographs.

Item: **School Prospectus**

Reference codes: PAS/DEA/7/8/4

Dates: 1995

Scope and content: Information about the school including its history, examination results and the Curriculum. Includes photographs. A copy from the Times Educational Supplement, dated 17 May 1996, showing Deacon's School as an award winner for the 'TES Schools Prospectus Awards', has been inserted.

Item: **'Upper School Prospectus'**

Reference codes: PAS/DEA/7/8/5

Dates: 1995

Scope and content: Information about the Curriculum and Year 10 options with details on the course content for each subject.

Item: **'Key Stage 4 Prospectus'**

Reference codes: PAS/DEA/7/8/6

Dates: 1996

Scope and content: Information about the Curriculum and Year 10 options with details on the course content for each subject.

Deacon's School Archive

Detailed List

Sub-collection: Administration
Series: Publicity and Prospectuses

- Item:** **School Prospectus**
Reference codes: PAS/DEA/7/8/7
Dates: 1996/97
Scope and content: Information about the school including its history, examination results and the Curriculum. Includes photographs.
- Item:** **School Prospectus**
Reference codes: PAS/DEA/7/8/8
Dates: 1997
Scope and content: Information about the school including its history, examination results and the Curriculum. Includes photographs.
- Item:** **School Prospectus**
Reference codes: PAS/DEA/7/8/9
Dates: 1999
Scope and content: Information about the school including its history, examination results and the Curriculum. Includes photographs.
- Item:** **School Prospectus**
Reference codes: PAS/DEA/7/8/10
Dates: 2000
Scope and content: Information about the school including its history, examination results and the Curriculum. Includes photographs.
- Item:** **School Prospectus**
Reference codes: PAS/DEA/7/8/11
Dates: 2001
Scope and content: Information about the school including its history, examination results and the Curriculum. Includes photographs.
- Item:** **'Post-16 Information Booklet'**
Reference codes: PAS/DEA/7/8/12
Dates: 2003
Scope and content: Information about 6th Form entry requirements and details of the course requirements for each subject.
- Item:** **School Prospectus**
Reference codes: PAS/DEA/7/8/13
Dates: 2003
Scope and content: Information about the school including its history, examination results and the Curriculum. Includes photographs.

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Sub-collection: Administration
Series: Publicity and Prospectuses

Item: *Video 'Deacon's School Peterborough'*
Reference codes: PAS/DEA/7/8/14
Dates: nd
Scope and content: Duration: 5 minutes

Series: Yearbooks
Reference codes: PAS/DEA/7/9
Dates: 1989-2000 (incomplete)
Size of series: 2 items
Scope and content: Includes messages from the Headteacher and Form Tutors with photographs of pupils and teachers.

Contains the following:

Item: *'Yearbook 1989-1994'*
Reference codes: PAS/DEA/7/9/1
Dates: 1989-1994

Item: *'Year 11 Class of 2000'*
Reference codes: PAS/DEA/7/9/2
Dates: 2000

Series: Official Designation
Reference codes: PAS/DEA/7/10
Dates: 1994-2003
Size of series: 1 file and 16 items
Scope and content: Correspondence relating to applications for designation as a Technology College, and recognition as Investors In People, Beacon Status, Training School Status and also other achievements.

Contains the following:

File: *Correspondence relating to Technology College Application*
Reference codes: PAS/DEA/7/10/1
Dates: 1994
Scope and content: Includes letters from the Minister of Education, Robin Squire and the Rt Hon Dr Brian Mawhinney MP

Item: *Letter to Mrs Clayton from the Department of Education*
Reference codes: PAS/DEA/7/10/2
Dates: 24 Mar 1994
Scope and content: Relating to the opening of the new Technology Block.

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Detailed List

Sub-collection: Administration
Series: Official Designation

Item: **Letter to the Headteacher from the Department for Education and Employment**

Reference codes: PAS/DEA/7/10/3

Dates: 12 Mar 1997

Scope and content: Relating to Technology Colleges Phase 2 Bids.

Item: **Letter from the Recognition Panel for Investors in People**

Reference codes: PAS/DEA/7/10/4

Dates: 1997

Scope and content: Confirmation of achieving Investors in People.

Item: **Letter to Mr Griffiths from Helen Brinton MP**

Reference codes: PAS/DEA/7/10/5

Dates: 4 Nov 1997

Scope and content: Letter of thanks for a copy of the School Calendar for 1998.

Item: **Letter to Mr Griffiths from The Bishop of Peterborough**

Reference codes: PAS/DEA/7/10/6

Dates: 13 Nov 1997

Scope and content: Letter of thanks for the calendar featuring work of GCSE and A level Art students.

Item: **Letter to Mr Griffiths from the Department of Education and Employment**

Reference codes: PAS/DEA/7/10/7

Dates: 11 May 1999

Scope and content: Relating to the application for Beacon Status.

Item: **Letter to Mr Griffiths from Oxford Cambridge and RSA Examinations**

Reference codes: PAS/DEA/7/10/8

Dates: 16 Jul 1999

Scope and content: Letter of praise for excellence in GNVQ delivery.

Item: **Letter to Mr Blades from the Department for Education and Employment**

Reference codes: PAS/DEA/7/10/9

Dates: 2 May 2000

Scope and content: Relating to the approval of Deacon's School as a Training School. A copy of a letter is attached, dated 7 April 2003, relating to re-accreditation of Training School Status.

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Sub-collection: Administration
Series: Official Designation

File: **Correspondence relating to School Achievement Awards**
Reference codes: PAS/DEA/7/10/10
Dates: Mar 2001
Size: 3 items
Scope and content: To Mr Osborne from the Department for Education and Employment and Peterborough City Council Director of Education, with attached details of the value of the awards.

Item: **Letter to Mr Griffiths from Councillor John Horrell**
Reference codes: PAS/DEA/7/10/11
Dates: 16 Mar 2001
Scope and content: Letter of congratulations for the DfEE School Achievement Awards.

File: **Correspondence relating to Ofsted reports**
Reference codes: PAS/DEA/7/10/12
Dates: Jan 2003
Size: 3 items
Scope and content: To Mr Griffiths from Ofsted, with congratulations on being identified in the Annual Report as a particularly successful school. A letter is attached, dated 28 January 1997, from the Rt Hon Dr Brian Mawhinney MP relating to Ofsted reports.

Item: **Letter to Mr Griffiths from Peterborough City Council Director for Education and Children**
Reference codes: PAS/DEA/7/10/13
Dates: 28 Apr 2003
Scope and content: Letter of congratulations for designation as a training school.

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Detailed List

Sub-collection: Administration

Series: Technology College

Reference codes: PAS/DEA/7/11

Dates: 1991-1998

Size of series: 2 files

Contains the following:

File: *Documentation and correspondence relating to the Technology Schools Initiative and Technology College*

Reference codes: PAS/DEA/7/11/1

Dates: 1991-1998

Scope and content: *Includes a version of Deacon's submission to the LEA, letters from local companies in support of the application, an annual report, progress report, minutes of meetings, examinations data and school development plans.*

File: *File relating to The Submission of Deacon's School for Technology College Status*

Reference codes: PAS/DEA/7/11/2

Dates: 1992-1994

Scope and content: *Includes the Appendices.*

Series: Deacon's Comprehensive

Reference codes: PAS/DEA/7/12

Dates: 1961-1977

Size of series: 2 files and 1 envelope

Admin history: Deacon's School changed from being a Grammar School to a Voluntary Controlled Co-educational Comprehensive School in 1976.

Contains the following:

File: *Papers relating to Deacon's as a Comprehensive*

Reference codes: PAS/DEA/7/12/1

Dates: 1965-1977

Size: 2 files

Scope and content: *Includes correspondence, reports, history, various proposals under the re-organisation of Secondary Education and a booklet titled 'Comprehensive Planning', which is undated.*

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Sub-collection: Administration
Series: Deacon's Comprehensive

File: *'Agreement relating to the Reorganisation of Deacon's School, Peterborough' [and related documents]*
Reference codes: PAS/DEA/7/12/2
Dates: 1961-1976
Size: 1 envelope
Scope and content: *Agreement between the Official Custodian for Charities, Huntingdon and Peterborough County Council and The Governors of Deacon's School. Includes Charity Commission documents.*

Series: Deacon's and John Mansfield School
Reference codes: PAS/DEA/7/13
Dates: 1983-1985
Size of series: 1 file
Scope and content: The material in this series relates to the link-up between Deacon's and John Mansfield School in co-operation over sixth form studies, with discussion over the academic careers of some pupils.
Notes on access: CLOSED UNDER THE DATA PROTECTION ACT.

Contains the following:

File: *Papers relating to the Deacon's and John Mansfield School*
Link
Reference codes: PAS/DEA/7/13/1
Dates: 1983-1985
Scope and content: *Includes minutes of meetings, correspondence, copies of newspaper articles, draft proposals and a booklet titled 'Post-Sixteen Education in Peterborough, 1985 a guide for students and parents', dated 1984.*

Series: Deacon's School Official Identity and Motto
Reference codes: PAS/DEA/7/14
Dates: nd
Size of series: 1 item

Contains the following:

Item: *'The Armorial Bearings of Deacon's School'*
Reference codes: PAS/DEA/7/14/1
Dates: nd
Scope and content: *In ink and gold. Signed by J P ?Brooke-Little, Richmond Herald of Arms.*
General note: *Removed from original frame.*

Deacon's School Archive

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Sub-collection: Curriculum
Reference codes: PAS/DEA/8
Dates: 1978-1999
Size of collection: 2 files and 4 items
General note: Further material relating to Curriculum can be found under Sub-collection 'Administration'; Series 'General Correspondence' File PAS/DEA/7/6/1.

Series: School Development Plans
Reference codes: PAS/DEA/8/1
Dates: 1993-1999 (1996-1998 are missing)
Size of series: 4 items

Contains the following:

Item: **'School Development Plan 1993-94'**
Reference codes: PAS/DEA/8/1/1
Dates: 1993-1994
Scope and content: Gives information about the curriculum plans for different subject departments and overall curriculum planning and organisation.

Item: **'School Development Plan 1994-95'**
Reference codes: PAS/DEA/8/1/2
Dates: 1994-1995
Scope and content: Gives information about the curriculum plans for different subject departments and overall curriculum planning and organisation.

Item: **'School Development Plan 1995-96'**
Reference codes: PAS/DEA/8/1/3
Dates: 1995-1996
Scope and content: Gives information about the curriculum plans for different subject departments and overall curriculum planning and organisation.

Item: **'School Development Plan 1998-99'**
Reference codes: PAS/DEA/8/1/4
Dates: 1998-1999
Scope and content: Gives information about the curriculum plans for different subject departments and overall curriculum planning and organisation.

Deacon's School Archive

Detailed List

Sub-collection: Curriculum

Series: General Files
Reference codes: PAS/DEA/8/2
Dates: 1978-1994
Size of series: 2 files

Contains the following:

File: *File relating to Curriculum Planning*
Reference codes: PAS/DEA/8/2/1
Dates: 1978-1992
Scope and content: Contains documentation relating to various aspects of the curriculum. Includes a report by Barry Blades, First Deputy Head, Deacon's School titled 'A Teacher Placement at Pearl Assurance Peterborough November 1990 to February 1991'.

File: *File relating to Curriculum Planning*
Reference codes: PAS/DEA/8/2/2
Dates: 1990-1994
Scope and content: Contains documentation relating to various aspects of the curriculum, with personal comments relating to pupils.
Notes on access: CLOSED UNDER THE DATA PROTECTION ACT.

Deacon's School Archive

Detailed List

Sub-collection: Reports
Reference codes: PAS/DEA/9
Dates: 1905-2003
Size of collection: 1 file, 1 envelope and 6 items

Contains the following:

- File:** **Inspection Reports**
Reference codes: PAS/DEA/9/1
Dates: 1905-2002 (incomplete)
Scope and content: Reports provide information on the general administration and organisation of the school, the premises and equipment, staff, and the subjects taught within the curriculum, with general remarks to conclude.
Condition: Some pages are fragile and torn at the edges.
- File:** **Activities Reports**
Reference codes: PAS/DEA/9/2
Dates: 1987-1993
Size: 1 envelope
Scope and content: Activities reports which have been produced by senior staff for presentation at Governors' meetings. Information provided includes details of various staff and school activities, such as staff training, visiting lecturers, concerts, excursions, field trips, and achievements.
- Item:** **'Report on the Impact of GCSE on Management in Cambridgeshire Schools'**
Reference codes: PAS/DEA/9/3
Dates: Sep 1986-Jul 1987
Scope and content: Includes results from questionnaires sent out to various schools. Report written by B W Anthony, Deputy Headteacher, Deacon's School.
- Item:** **'Proposals for the Appointment of Advanced Skills Teachers on behalf of Deacon's School'**
Reference codes: PAS/DEA/9/4
Dates: Jun 1998
- Item:** **'Proposals for the Establishment of Deacon's School Peterborough as a Beacon School'**
Reference codes: PAS/DEA/9/5
Dates: Mar 1999

Deacon's School Archive

Detailed List

Sub-collection: Reports

Item: ***'Independent/State School Partnership Proposal 2000-2001
Enriching the Wider Curriculum (a joint project)'***

Reference codes: PAS/DEA/9/6

Dates: 1999-2001

Scope and content: Correspondence relating to the partnership project with Peterborough High School has been inserted.

Item: ***'Peterborough Beacon Schools Training Schools Initiative'***

Reference codes: PAS/DEA/9/7

Dates: 2000

Scope and content: 'A series of proposals for the establishment of a Training Schools Initiative in the City of Peterborough led by Deacon's School Peterborough and Jack Hunt School Peterborough'

Item: ***'Advanced School Proposal'***

Reference codes: PAS/DEA/9/8

Dates: Jan 2003