

Deacon's School Archive

Detailed List

Sub-collection: Mr Deacon's Charity
Reference codes: PAS/DEA/1
Dates: 1719-1977
Size of collection: 1 file, 1 envelope and 3 items
General note: Further material relating to Deacon's School Charity can be found under Sub-collection 'Administration'; Series 'General Correspondence' File PAS/DEA/7/6/1.

Series: Wills and Probate
Reference codes: PAS/DEA/1/1
Dates: 1719
Size of series: 1 item

Contains the following:

Item: *The Last Will and Testament of Thomas Deacon dated 13 January 1719 – Proved 22 September 1721*
Reference codes: PAS/DEA/1/1/1
Dates: 13 Jan 1719
General note: This is a photocopy.

Series: Private Accounts
Reference codes: PAS/DEA/1/2
Dates: 31 Jan 1739-16 Dec 1775
Size of series: 1 item

Contains the following:

Item: *'Private accounts belonging to Mr Deacon's Charity'*
Reference codes: PAS/DEA/1/2/1
Dates: 31 Jan 1739-16 Dec 1775
Scope and content: Details disbursements of the charity.
Condition: Fragile.

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Sub-collection: Mr Deacon's Charity

Series: Charity Commission
Reference codes: PAS/DEA/1/3
Dates: 1878-1933 and 1961-1977
Size of series: 1 file and 1 envelope

Contains the following:

File: *Official documents relating to the Scheme regulating Deacon's School*

Reference codes: PAS/DEA/1/3/1
Dates: 1878-1933 and 1961-1977
Size: 1 file and 1 envelope
Scope and content: A typed note on the front of one of the documents states - 'Charity Commission regulations re:- Governors, Head Master, Staff, Curriculum, Entry of Scholars, Administration and Finance, Apprenticeships and Exhibitions'. Also includes an 'Order for Vesting in Official Trustee of Charity Lands'.

General note: Some of these items are photocopies
Condition: Many of the pages are badly torn and fragile.
Notes on access: THE ITEM IN THE ENVELOPE [PAS/DEA/1/3/1 (2 of 2)] IS TOO FRAGILE TO ALLOW ACCESS.

Series: Mr Deacon's School
Reference codes: PAS/DEA/1/4
Dates: nd
Size of series: 1 item

Contains the following:

Item: *'Copy of Rules concerning Mr Deacon's School'*

Reference codes: PAS/DEA/1/4/1
Dates: nd
General note: Handwritten in copperplate style. A typed copy has been added by Peterborough Archives Service.
Condition: Mounted on board; the paper is stained and discoloured.

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Sub-collection: **Governors**
Reference codes: PAS/DEA/2
Dates: 1880-2004
Size of collection: 3 files, 8 volumes and 1 item

Series: **Governors' Minutes**
Reference codes: PAS/DEA/2/1
Dates: 1880-1994
Size of series: 8 volumes

Contains the following:

Item: **Deacon's School Peterborough, Minute Book**
Reference codes: PAS/DEA/2/1/1
Dates: 15 Aug 1880-6 Jan 1911
Scope and content: Also includes minutes of meetings for the Science and Art Classes Committee 1891-1896 (these have been entered at the back of the volume).

Item: **Deacon's School Peterborough, Minute Book**
Reference codes: PAS/DEA/2/1/1a
Dates: 27 Jan 1911-6 Sep 1919

Item: **Minutes Deacon's School Peterborough**
Reference codes: PAS/DEA/2/1/2
Dates: 31 Oct 1919-25 Jun 1926

Item: **Deacon's School Peterborough, Minute Book**
Reference codes: PAS/DEA/2/1/3
Dates: 9 Jul 1926-23 Jul 1937

Item: **Deacon's School Peterborough, Minute Book**
Reference codes: PAS/DEA/2/1/3a
Dates: 1937-1949
Condition: Item has been removed for treatment by a Conservator.
Notes on access: CLOSED DUE TO CONDITION.

Item: **Deacon's School Peterborough, Minute Book**
Reference codes: PAS/DEA/2/1/4
Dates: 8 Jul 1949-16 Sep 1976
Condition: Many loose pages, sellotape has been removed where possible.

Item: **Minute Book**
Reference codes: PAS/DEA/2/1/5
Dates: 10 Feb 1977-18 May 1992
Condition: Many loose pages, binding very weak.

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Sub-collection: **Governors**
Series: **Governors' Minutes**

Item: **Deacon's School Peterborough, Minute Book**
Reference codes: PAS/DEA/2/1/6
Dates: 30 Jun 1992-17 Jan 1994

Series: **Governors' Papers**
Reference codes: PAS/DEA/2/2
Dates: 1952-1999
Size of series: 3 files

Contains the following:

File: **Miscellaneous Governors' Papers**
Reference codes: PAS/DEA/2/2/1
Dates: 1952-1994
Scope and content: Includes reports, minutes of meetings, staff lists and general correspondence.

File: **Miscellaneous Governors' Papers**
Reference codes: PAS/DEA/2/2/2
Dates: 1991-1998
Scope and content: Includes reports, minutes of meetings, and annual report to parents.

File: **Miscellaneous Governors' Papers**
Reference codes: PAS/DEA/2/2/3
Dates: 1977-1999
Scope and content: Includes reports, minutes of meetings, and general correspondence.

Series: **Personal Records**
Reference codes: PAS/DEA/2/3
Dates: 2004
Size of series: 1 item

Contains the following:

Item: **Order of Service for 'Service of Thanksgiving for the Life of Roy Westcombe'**
Reference codes: PAS/DEA/2/3/1
Dates: 5 Nov 2004
Scope and content: Contains hymns and readings.
General note: Note written on the back cover – 'Former Chair of Governors'

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Sub-collection: **Headteacher**
Reference codes: PAS/DEA/3
Dates: 1943-2005
Size of collection: 4 files, 1 volume and 7 items

Series: **Speech Day Reports**
Reference codes: PAS/DEA/3/1
Dates: 1953-2005
Size of series: 4 files
Scope and content: Headmaster's reports given on Speech Day.

Contains the following:

File: **Speech Day Reports**
Reference codes: PAS/DEA/3/1/1
Dates: 1953-1973
General note: 1965 report is missing
Condition: Some pages are torn around the edges.

File: **Speech Day Reports**
Reference codes: PAS/DEA/3/1/2
Dates: 1974-1993
Scope and content: Invitations, and programmes showing the prizes and certificates to be awarded, are also included with some of the reports.
General note: 1990-1992 and 1994 reports are missing
Condition: Some pages are torn around the edges.

File: **Speech Day Reports**
Reference codes: PAS/DEA/3/1/3
Dates: 1995-2000
Scope and content: Invitations, and programmes showing the prizes and certificates to be awarded, are also included with some of the reports.
General note: 1996 and 1997 reports are missing – invitation and programme only.

File: **Speech Day Reports**
Reference codes: PAS/DEA/3/1/4
Dates: 2001-2005
Scope and content: Invitations, and programmes showing the prizes and certificates to be awarded, are also included with some of the reports.
General note: 2004 report is missing – invitation and programme only.

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Detailed List

Sub-collection: Headteacher

Series: Correspondence

Reference codes: PAS/DEA/3/2

Dates: 1954-2003

Size of series: 5 items

Contains the following:

Item: **Letter from W R Upcott-Gill to the parents of new pupils**

Reference codes: PAS/DEA/3/2/1

Dates: 14 Jun 1954

Scope and content: Standard letter inviting parents to a meeting at the school to discuss various particulars with regards to starting school in the Autumn Term.

Condition: Letter is slightly torn along the right edge

Item: **Letter to 'Governor'**

Reference codes: PAS/DEA/3/2/2

Dates: 20 May 1988

Scope and content: From B W Anthony, Acting Head regarding Mr Parkin's retirement fund and presentation.

Item: **Letter to M B Griffiths**

Reference codes: PAS/DEA/3/2/3

Dates: 28 Jun 1999

Scope and content: From Robert Hay regarding the 'Old Deaconians' dinner and visit to Queens Gardens site.

Item: **Letter to Barry Blades**

Reference codes: PAS/DEA/3/2/4

Dates: 14 Apr 2003

Scope and content: From Sandra Samwell, Associate Headteacher regarding the death of Eddie Hoy.

Item: **Paper relating to New Appointments**

Reference codes: PAS/DEA/3/2/5

Dates: c.1975

Scope and content: Gives starting dates for Deputy Heads and Heads of other departments.

General note: A note has been added – 'M W Parkin paper to Governors 1975/1976'.

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Sub-collection: Headteacher

Series: Retirement Presentations

Reference codes: PAS/DEA/3/3

Dates: 1948

Size of series: 1 volume

Contains the following:

Item: *Presentation Volume 'J H Davies Headmaster 1913-1948'*

Reference codes: PAS/DEA/3/3/1

Dates: Jul 1948

Size: 1 volume

Scope and content: *Presented to Dr J H Davies on the occasion of his retirement, this bound volume contains signatures of past and present pupils, parents, staff, governors and friends of Deacon's School. Inserted in the front are some letters of apology to the invitation for the occasion, and some telegrams.*

Condition: *The letters and telegrams have been stored folded and are quite creased.*

Series: School Assemblies

Reference codes: PAS/DEA/3/4

Dates: 1943 and 1999

Size of series: 2 items

Contains the following:

Item: *Script for Final Assembly – December 1999*

Reference codes: PAS/DEA/3/4/1

Dates: 1999

Scope and content: *Gives the history of the school with comparisons between 1722 and 2000.*

General note: *'Written and led by B Blades, Deputy Head'*

Item: *'Deacon's School Song. Dedicated to Dr J H Davies (Head Master)'*

Reference codes: PAS/DEA/3/4/2

Dates: 1943

Scope and content: *Music score for piano, with words. Signed at the bottom 'A W October 1943'*