

Peterborough City Council

Assessment for overcrowding

In order that an assessment can be made in regarding to statutory overcrowding, please complete the attached form and return it to:

Peterborough City Council
Private Sector Housing
Bayard Place
Broadway
Peterborough
PE1 1HZ

If the assessment can be made from the information you provide, you will be informed of the decision within seven working days of the form being received by the Private Sector Housing Section.

If a site visit is required, you will be contacted for an appointment within seven working days of the form being received by the Private Sector Housing Section. You will be informed of the decision within seven working days of the visit.

If your request for an assessment has been made through Housing Options, they will be informed of the decision at the same time you are notified. Housing Options will use the information as they see fit in determining your case.

The local housing authority has several powers it can use in relation to overcrowding, these include:

1. Requiring the occupiers to provide the name, age and sex of everyone living in the property.
2. Licence a dwelling to exceed the permitted numbers.
3. Serve notice on occupiers and landlords to reduce the numbers to statutory levels
4. Prosecute occupiers and landlords for several offences, including:
 - a. Not providing information, or providing false information, as required.
 - b. Not complying with a notice to reduce numbers.

Please note that this request for information is NOT a legal notice to provide information.

ADDRESS _____				
CONTACT NAME _____				
PHONE _____		HOME _____		MOBILE _____
Housing Options Reference number: _____				
ROOM (see note 1)	NAMES OF OCCUPANTS (see note 2)	SEX (see note 3)	AGE (see note 4)	ROOM SIZE (see note 5)
Example:				
Front Bedroom	John Smith	M	36	3.6m X 4.1m
	Mary Smith	F	34	

Notes:

1. Write in the use of the room, and its location in the house. Include lounges and dining rooms, even though there may not be anyone sleeping in these rooms.
2. Write in the names of everyone sleeping in the room including children. Do not include visitors.
3. Write in the sex of each person sleeping in that room.
4. Write in the age at the last birthday, of each person sleeping in that room.
5. Write in the length and width of the room, preferably in metres, but feet and inches are acceptable. If the room is irregular in shape, you may wish to sketch the shape of the room below and write in the length of each wall. We will be able to calculate the floor area provided that all measurements are provided.