

VISITORS SCRATCHCARD APPLICATION FORM

PETERBOROUGH



CITY COUNCIL

Full Name Mr/Mrs/Ms/Miss/Dr/ Other.....

Address

.....

.....Post Code.....

Telephone Number (s) Home.....Work.....

OFFICE USE ONLY

Documents
Verified

Number of Books
Issued

.....

Scratchcard Book
Numbers

.....

Paid

Receipt Number

.....

Fee Coded to

E160030170

ORIGINAL DOCUMENTATION REQUIRED

Proof of residence from **1** of the following

GAS BILL*

ELECTRICITY BILL*

HOME TELEPHONE BILL (landline not mobile)*

WATER RATES BILL*

OR

Proof of residence from **2** of the following

COUNCIL TAX

BANK STATEMENT

DRIVER'S LICENCE

CAR/HOME INSURANCE

MOBILE PHONE BILL

MORTGAGE/TENANCY AGREEMENT

*NB. All utility bills must be dated within **3 months** of the date of the application

METHOD OF PAYMENT

CARD

CASH*

CHEQUE

POSTAL ORDER

Cheques and Postal Orders made payable to 'Peterborough City Council'

*NB. Please do not send card or cash payments by post

Signature..... Date.....



The personal information that you provide on this form will be handled by Peterborough City Council in accordance with the Data Protection Act 1998. We do not pass on your details to any third party unless you give us permission or the Council is legally obliged to do so.

Visitor Scratchcard Application Form

Please complete the application form overleaf and return it with the appropriate charge and original documentation

1. In person or by post to: Cash Office
 Bayard Place
 Peterborough PE1 1HZ

Cash Office opening times 9am-2pm Monday-Friday

YOUR ENTITLEMENT

Books of 10 scratchcards are available to residents*
Each book costs £5.00
One scratchcard can be used for a period of 24-hours (see conditions below)

***NB. Restrictions apply in some areas and applicants will be advised**

INSTRUCTIONS FOR USE

On arrival, with a small coin carefully scratch off the box showing the month, day, date and the hour in which the card will be first used (initiated). A box must be scratched off within each section

Please display the card within the vehicle in which it is to be used, ensuring that the face of the card (showing the scratched data) is clearly visible from the outside of the vehicle

The card is valid for a 24-hour period from the hour that it was initiated. The card may be used in any number of vehicles within the 24-hour period, but can only be used in one vehicle at any one time

The permit is not valid unless all sections have been completed as requested

CONDITIONS OF USE

Permits are only valid within the street or zone as indicated on the face of the permit

Permits may only be purchased by the resident for use by visitors to their property who need to park in the road during hours of controlled parking

The permits are not valid in other zones/streets, on waiting restrictions (e.g. yellow lines) in other controlled bays (e.g. limited waiting, loading etc.), in car parks

Once the card is initiated it may not be re-used and no refund is available

The permit does not guarantee availability of a parking space, nor does it render the Council subject to any liability in respect of loss or damage to a vehicle in a parking bay, or to the contents of any such vehicle

The use of parking bays may be subject to suspension by Police or officers duly authorised by the Council, for Example a Civil Enforcement Officer

The user must ensure the vehicle is parked wholly within the confines of a designated bay

Any permit displayed not in accordance with the instructions may be deemed as invalid and the vehicle would be enforced as if no permit were on display, subject to issuing a Penalty Charge Notice

Allowing a permit to be used by a person other than a genuine visitor (e.g. a commuter) or supplying for reward to a 3rd party will be considered contrary to terms of acceptance of use and permits may be considered invalid and therefore revoked. Future applications for permits may be denied

Any parking permit issued by the Council is subject to conditions imposed by any relevant Traffic Regulation Order and may be subject to change at any time

Scratchcards are non refundable

Please respect Peterborough and its environment and dispose of invalid cards within a recycle bin

All charges quoted were correct at the time this form was printed but are subject to change