The statutory representation period begins the day after a valid application is received by the licensing authority and lasts for 28 consecutive days. During this time there must be at least one public notice in a local paper and a blue A4 public notice displayed on site for 28 consecutive days.

**How to make a representation**

Any representations must relate to one of the four licensing objectives below:

- prevention of crime and disorder
- public safety
- prevention of public nuisance
- protection of children from harm.

We recommend that if you wish to object to an application for a premises licence, you use the representation form.

Representations (objections) may not be made anonymously. Any representations that are received will be included in a report to the hearings panel. This report will be a public document and will be circulated to the parties involved prior to the hearing.

The application will also appear on the public register.