

You are here: > [Home](#) > [Business](#) > [Business rates](#) > Apply for relief on a partly occupied property

Complete an online form by clicking the button on the right if you wish to apply for business rates relief for a partly occupied property.

Apply online

<https://forms.peterborough.gov.uk/356672>

### Partly occupied property

If a property is temporarily partly occupied, for example where a company phases its removal from one premises to another, relief may be allowed on the empty part.

We can ask the [Valuation Office \(http://www.voa.gov.uk/\)](http://www.voa.gov.uk/) to split the rateable value between the occupied and unoccupied parts. This relief is granted either to the end of the financial year or to the date on which the property ceases to be partly occupied.

Further information is available within the attached guidance document below.



[Guidelines for applying for business rates relief on a partly occupied property \(https://pcc-live.storage.googleapis.com/upload/www.peterborough.gov.uk/business/business-rates/BusinessRatesRelief-PartlyOccupiedPropertyGuidelines.pdf?inline=true\)](https://pcc-live.storage.googleapis.com/upload/www.peterborough.gov.uk/business/business-rates/BusinessRatesRelief-PartlyOccupiedPropertyGuidelines.pdf?inline=true)

Size: 161.63 KB File format: pdf